

Minutes of Octavo Singers Board Meeting held on January 30, 2023

called to order at 12:02 pm

Attendees present via zoom: Wendy Luft, Diane Deacon, Katie Rose, Dave Roberts, Andrew Burger, Kate Kilmer, Chris Yost, Judy Israel

Absent: Nina Kryzak

- I. Concert costs: Diane led a discussion regarding proposed changes to concert costs for the Brahms concert. These changes were discussed in an email Diane had sent to the Board prior to the meeting. Diane and Wendy both agreed that we have some cushion in our budget because our membership is higher than originally budgeted. We budgeted \$160 per musician and double that for concertmaster. Stephani says we must pay for 2.5 hours according to Union rules, which is more than we budgeted. Andrew has been in consultation with Stephani about orchestra costs and adjustments we might make. We are waiting to hear back from Stephani regarding resolution of the orchestra costs issues. Diane made a motion: That the Board approve an increase to the budgeted orchestra cost up to an additional \$750. The vote was 1 abstain and 5 approved. The motion passed.
- II. Fundraiser cost: Diane had raised the issue in her email about whether we should charge \$75 or \$76 for the fundraiser. There was some discussion about this which resulted in the following motion: The final decision on the fundraiser cost will be \$75. This motion passed unanimously.
- III. COVID policy and procedures – Diane stated that there was a question from a member regarding our covid policy. Diane described a situation of a person testing negative in fewer than 10 days after having covid. The group referred to current CDC guidelines on this issue. After some discussion the following motion was proposed: that we amend our covid policy to permit a person who has been positive for covid to return to rehearsals if they have had 2 sequential negative tests 48 hours apart, prior to the rehearsal.

Specifically, the policy language will be changed to read:

If you have recovered from Covid in the past 30 days, you can attend Octavos if:

At least 24 hours have passed with no fever and without fever reducing medications,

AND

- Either It has been 10 days since symptoms first appeared, and other symptoms of Covid, such as loss of smell or taste, are improving.

OR

- You have had two sequential negative tests 48 hours apart prior to the rehearsal.

This motion passed unanimously.

IV. Other business – Wendy mentioned that we still have not received money from Brown paper tickets for the Messiah concert.

Meeting adjourned at 12:56 pm

**Octavo Singers Approved Budget July 1, 2022- June 30, 2023**

		Fall Concert		Messiah Concert		February Fundraiser		Spring Concert		total		
		2022-23 budget	Fall 2019 Actual	2022-23 budget	2019 Messiah Actual	2022-23 budget	2020 Fundraiser Actual	2022-23 budget Brahms	2020 Spring Actual	2022-23 budget	FY 2019-20 Actual	
<b>Ordinary Income/Expense</b>												
<b>Total Membership Dues</b>												
			\$ 4,851.50	\$ 4,947.00	\$ 4,755.00			\$ 3,747.00	\$ 4,861.00	\$ 8,694	\$ 14,467.50	
<b>Concert ticket sales</b>												
			\$ 4,702.50	\$ 8,000.00	\$ 7,585.00	\$ 12,000.00	\$ 11,895	\$ 4,800.00	\$ 162.50	\$ 24,800	\$ 24,345.00	
<b>Total Direct Public Grants</b>												
				\$ 500.00				\$ 500.00	\$ -	\$ 1,000	\$ -	
<b>Direct Public Support</b>												
			\$ 2,638.00	\$ 3,000.00	\$ 2,638.00	\$ 700.00	\$ 700	\$ 3,000.00	\$ 2,639.00	\$ 6,700	\$ 8,615.00	
<b>Fundraiser revenue</b>												
			\$ 56.67	\$ 50.00	\$ 56.66	\$ 2,950.00	\$ 2,830	\$ 50.00	\$ 56.67	\$ 3,050	\$ 3,000.00	
<b>Advertising Revenue</b>												
			\$ 225.00	\$ 300.00	\$ 225.00			\$ 300.00	\$ 225.00	\$ 600	\$ 675.00	
<b>Other Income</b>												
			\$ 141.90	\$ 150.00	\$ 141.90			\$ 150.00	\$ 141.90	\$ 300	\$ 425.70	
<b>Total Income</b>			\$ -	\$ 12,615.57	\$ 16,947.00	\$ 15,401.56	\$ 15,650.00	\$ 15,425.00	\$ 12,547.00	\$ 8,086.07	\$ 45,144	\$ 51,528.20
<b>Expenses</b>												
<b>Contract Labor</b>												
<b>Artistic Director/Conductor</b>			\$ 3,125.83	\$ 2,400.00	\$ 975.83			\$ 3,520.00	\$ 3,800.84	\$ 5,920.00	\$ 7,902.50	
<b>Musician - Accompanist</b>			\$ 1,425.00	\$ 1,826.38	\$ 581.25			\$ 2,196.51	\$ 1,843.75	\$ 4,022.88	\$ 3,850.00	
<b>Musicians - Orchestra</b>			\$ 5,160.00	\$ 3,605	\$ 3,105.00			\$ 5,280		\$ 8,885.00	\$ 8,265.00	
<b>Musicians - Vocal Soloists</b>			\$ 2,000.00	\$ 2,300	\$ 2,400.00			\$ 1,200		\$ 3,500.00	\$ 4,400.00	
<b>Orchestra Coordinator</b>			\$ 525.00	\$ 525.00	\$ 525.00	\$ -		\$ 250.00		\$ 775.00	\$ 1,050.00	
<b>Feb Fundraiser entertainment</b>						\$ 500.00	\$ 1,500.00			\$ 500.00	\$ 1,500.00	
<b>Feb. fundraiser food</b>						\$ 8,500.00	\$ 7,644.00			\$ 8,500.00	\$ 7,644.00	
<b>Advertising</b>			\$ 1,164.79	\$ 1,200.00	\$ 904.79	\$ 500.00	\$ 249.80	\$ 1,200.00	\$ 249.80	\$ 2,900.00	\$ 2,569.18	
<b>Printing &amp; Reproduction</b>			\$ 771.43	\$ 1,100.00	\$ 976.82	\$ 600.00	\$ 432.68	\$ 850.00	\$ 280.43	\$ 2,550.00	\$ 2,461.36	
<b>Music</b>			\$ 443.95	\$ -	\$ 43.95			\$ -	\$ 764.19	\$ -	\$ 1,252.09	
<b>Rental</b>				\$ 1,593.00	\$ 1,402.00			\$ -		\$ 1,593.00	\$ 1,402.00	
<b>Insurance</b>			\$ 338.00	\$ 507.50	\$ 339.00			\$ 507.50	\$ 338.00	\$ 1,015.00	\$ 1,015.00	
<b>Vocal Scholarship</b>										\$ -	\$ -	
<b>Other</b>			\$ 1,292.80	\$ 1,000.00	\$ 898.72	\$ 400.00	\$ 362.41	\$ 1,600.00	\$ 803.79	\$ 3,000.00	\$ 3,357.72	
<b>Total Expenses</b>			\$ -	\$ 16,246.80	\$ 16,056.88	\$ 12,152.36	\$ 10,500.00	\$ 10,188.89	\$ 16,604.01	\$ 8,080.80	\$ 43,160.88	\$ 46,668.85
<b>Net Income(loss)from operations</b>			\$ -	\$ (3,631.23)	\$ 890.13	\$ 3,249.20	\$ 5,150.00	\$ 5,236.11	\$ (4,057.01)	\$ 5.27	\$ 1,983.12	\$ 4,859.35