

Minutes of Octavo Singers Board Meeting held on December 20, 2022

called to order at 9:31 am

Attendees present via zoom: Wendy Luft, Diane Deacon, Katie Rose, Dave Roberts, Andrew Burger, Kate Kilmer, Chris Yost, Judy Israel, Nina Kryzak

- I. Diane stated that based on people she talked with, we got great reviews and comments about the concert. There were comments that the intermission was too long, but otherwise all went well. Two former members were in attendance and commented positively about the concert. Dave Roberts has agreed to help with the producer role going forward, so he can help manage the intermission situation for future concerts.
- II. Publicity went well. The TV story seemed to get a lot of attention.
- III. Start date for the new semester will be January 16. Kate Kilmer is working on a Call to Singers.
- IV. Music: Diane plans to order from Pepper for the Brahms and from Sheet Music Plus for the Verdi. After some discussion it was decided that Diane would order 65 copies of the Brahms and 75 of the Verdi.
- V. Diane stated that the contract for the fundraiser has been signed. Diane is working on sending out some additional donor letters.
- VI. Treasurer's Report: Diane presented Wendy's report showing actual revenue and expenses. It was noted that we received more ticket money than had been budgeted. We're still waiting for the cash from Brown paper tickets. Wendy talked through further highlights of the report.
- VII. Caroling recap: Diane said that the Troy caroling went well. We got the check quickly. Union Street caroling the weather was bad. Proctors caroling – was not well attended. Andrew thought we should be outside.
- VIII. Diane stated that we need to have a business meeting in late January. There was a general discussion about plans for fall music and schedule for Messiah concert. Nothing was decided. Andrew suggests performing at the Shaker Barn with American music. There will be more discussion later.

Meeting adjourned at 10:57 am

Octavo Singers December 19, 2022

Actual Revenue/Expenses July 1, 2022-December 19, 2022

				Messiah	Fundraiser	Brahms Spring Concert	Total	Budget July '22-June '23	Actual July'18-June '19
Ordinary Income/Expense									
Total Membership Dues				5146.92		246.93	\$ 5,393.85	\$ 8,694	\$ 14,440.00
Concert ticket sales				\$ 11,395.00			\$ 11,395.00	\$ 24,800	\$ 32,902.97
Total Direct Public Grants				\$ 500.00			\$ 500.00	\$ 1,000	\$ 2,900.00
Direct Public Support				\$ 3,566.00		\$ 3,565.50	\$ 7,131.50	\$ 6,700	\$ 7,064.97
Fundraiser profit				\$ 27.00		\$ 28.00	\$ 55.00	\$ 3,050	\$ 3,010.00
Advertising Revenue				\$ 75.00		\$ 75.00	\$ 150.00	\$ 600	\$ 1,765.00
Other Income				\$ 93.20		\$ 93.19	\$ 186.39	\$ 300	\$ 682.29
Total Income				\$ 20,803.12	\$ -	\$ 4,008.62	\$ 24,811.74	\$ 45,144	\$ 62,765.23
Expenses									
Contract Labor									
Artistic Director/Conductor				\$ 2,520.00			\$ 2,520.00	\$ 5,920.00	\$ 7,238.75
Musician - Accompanist				\$ 2,040.12		\$ 64.13	\$ 2,104.25	\$ 4,022.88	\$ 4,530.00
Musicians - Orchestra				\$ 3,426.00			\$ 3,426.00	\$ 8,885.00	\$ 11,416.00
Musicians - Vocal Soloists				\$ 2,400.00			\$ 2,400.00	\$ 3,500.00	\$ 5,100.00
Orchestra Coordinator				\$ 525.00			\$ 525.00	\$ 775.00	\$ 1,050.00
fundraiser Entertainment								\$ 500.00	
fundraiser food					\$ 250.00		\$ 250.00	\$ 8,500.00	\$ 11,670.00
Advertising				\$ 354.00		\$ 20.00	\$ 374.00	\$ 2,900.00	\$ 2,161.95
Printing & Reproduction				\$ 1,517.86			\$ 1,517.86	\$ 2,550.00	\$ 2,823.18
Music							\$ -	\$ -	\$ 1,802.98
Rental				\$ 1,592.50		\$187.50	\$ 1,780.00	\$ 1,593.00	\$ 1,407.00
Insurance				\$507.50		\$507.50	\$ 1,015.00	\$ 1,015.00	\$ 1,015.00
Vocal scholarship							\$ -	\$ -	\$ 419.27
Other				\$ 1,403.38		\$ 967.85	\$ 2,371.22	\$ 3,000.00	\$ 2,484.74
Total Expenses				\$ 16,286.36	\$ 250.00	\$ 1,746.98	\$ 18,283.33	\$ 43,160.88	\$ 53,118.87
Net Income(loss)from operations				\$ 4,516.76	\$ (250.00)	\$ 2,261.65	\$ 6,528.41	\$ 1,983.12	\$ 9,646.36
Bank Balances June 30, 2022				\$ 35,945.83					
Income from operations				\$ 6,528.41					
total				\$ 42,474.24					
Bank Balances December 19, 2022				\$ 38,234.24					
Plus: BPT funds due				\$ 4,240.00					
Total				\$ 42,474.24					

