

Minutes of Octavo Singers Board Meeting held on November 3, 2021

The meeting called to order at 4:36 pm

Attendees present via zoom: Judy Israel, Katie Rose, Diane Deacon, Dave Roberts, Wendy Luft, Nina Kryzak, Meg Eckhardt, Chris Yost

- I. Minutes for October 6, 2021, meeting were adopted by unanimous vote.
- II. Treasurers Report – Wendy stated that there was not much activity for this past month. She sent tax form filing to Diane who reviewed it and says it looks fine. The motion to accept the Treasurer’s report passed unanimously.
- III. Status: Diane reported that the Capital District still at a high level of transmission so no Messiah concert this year. Diane has gotten positive and supportive response to her recent email to the membership explaining our situation. Diane moved that: Due to the fact that parameters we agreed upon to go forward have not been met, we must cancel the Messiah concert scheduled for December 5, 2021. The motion to cancel was passed unanimously.
- IV. Other updates – Diane is looking at possible date for spring concert in May. Regarding venues: Diane has not received a contract from Union college for Messiah. She is not getting positive response from St. John the Evangelist as far as scheduling. She has not gotten a contract from SCCC yet. Liberty is not interested in scheduling us right now.
No update on DO insurance since we aren’t active at this time.
Chairs at Dr. Angerosa’s – Diane stated that Pat says they are putting their property on the market so the chairs will have to be moved or sold. Diane says we should probably get rid of them somehow. We might be able to scrap or donate them. Diane will pursue some alternatives.
- V. Budget – Wendy says she could put together a budget for just the spring concert. (No Messiah, no fundraiser)
- VI. Mission statement - Diane asked for comments on the draft statement that she had emailed to board members. There was a general discussion regarding the mission statement. Diane says she will revise her mission statement to include the year that Octavos started.
- VII. 2022 Fundraising – Deadline for Glen Sanders decision is in December. Diane feels that it might be hypocritical to hold an indoor event like this while we can’t rehearse. Other possible fundraisers were mentioned: Banks, donation letters, or something different. Diane wants a fundraising committee. Suggests we canvas the membership for volunteers. Chris noted that Peaches Café isn’t doing fundraising activities at this time.
- VIII. Website – Diane mentioned that she had made some updates to the website.
- IX. Diane brought up our scholarship and stated that as we are not in a position to do a raffle it would make no sense to do the scholarship this year there and suggested she update the website accordingly. There was no objection.
- X. Next meeting scheduled for December 1, 2021 4:30 pm (Post Meeting Update – the date for next meeting was subsequently changed to December 8, 2021) Meeting adjourned 5:50 pm

Octavo Singers October 31, 2021
Actual Revenue/Expenses July 1, 2021- October 31, 2021

Bank Balances June 30, 2021								\$ 33,698.08
						Activity Through 10/4/2021	Activity 10/5/21- 10/31/21	Total
Add: Revenue								
	Donations					\$ 75.00	\$ 25.00	\$ 100.00
	Interest					\$ 8.00	\$ 2.66	\$ 10.66
	Amazon Smile					\$ 31.30		\$ 31.30
	Network for Good					\$ 20.00		\$ 20.00
	Chan Zuckerberg Initiative					\$ 971.00		\$ 971.00
	Total					\$ 1,105.30	\$ 27.66	\$ 1,132.96
Less: Expenditures								
	Curtis Funk			<i>retainer</i>		\$ 1,000.00		\$ 1,000.00
	Trevor Kahlbaugh			<i>retainer</i>		\$ 500.00		\$ 500.00
	Fat Cow			<i>website</i>		\$ 134.21		\$ 134.21
	Paypal fees					\$ 3.45	\$ 1.21	\$ 4.66
	The Hartford			<i>insurance</i>		\$ 1,015.00		\$ 1,015.00
	Eastern NY AGO			<i>advertising</i>		\$ 40.00		\$ 40.00
	Mail 'N More			<i>printing</i>			\$ 10.00	\$ 10.00
	Total					\$ 2,692.66	\$ 11.21	\$ 2,703.87
Bank Balances October 31, 2021								\$ 32,127.17
	Checking					\$ 31,236.01		
	Saving					\$ 846.16		
	Receivable					\$ 45.00		\$ 32,127.17
Note: Not included in the Income above is the \$500 grant from Schenectady County received Spring 2020								