

Minutes
Octavo Singers Annual Members Business Meeting
January 13, 2020

The meeting came to order at approximately 8:30 p.m. Board members present were: Diane Deacon, Kate Kilmer, Judy Israel, Wendy Luft, Deb Pavlus and Chris Yost, Erin Kilmer and Dave Roberts.

Material Distributed. A Financial Overview and a chart showing the Committees and its members (attached) were distributed.

Board Duties. With the exception of Diane, the Board members present briefly outlined their function.

Financial Overview. Diane reviewed the Financial Overview that was distributed. She noted how income and expenses are allocated to determine a profit or loss for each concert; that all general income and expenses (dues, insurance, Curtis' payment, etc.) are divided by the number of concerts (not including the fundraiser) and the income and expense specific to one concert (tickets sales, orchestra, etc.,) are attributed to that concert.

Diane noted that the over \$3,000 loss for the Fall concert was budgeted. She noted there was an over \$3,000 gain for Messiah 2019. She stated the Board's view that the profit for Messiah 2019 despite poor attendance due to a snow storm was due to: (1) ticket presales; and (2) the decision made for other reasons to do one dress rehearsal. Diane and Wendy also noted that the profit from Messiah 2019 was about \$3,500 less than that for Messiah 2018, was less than the approximately \$6,500 budgeted. Finally it was noted that an approximately \$3,000 loss was budgeted for Spring.

Diane stated that presales are to be encouraged given that beautiful weather could decrease our April audience. Therefore, hard tickets will be distributed earlier than in the past. She also noted the importance of a successful Gala on February 9.

Diane also commented on a recommendation of hiring movers and advised that it appears the lowest price to do the move required for Saint John the Evangelist in April is about \$900. Diane advised that there will be a poll of those who are usually involved in moving before a decision is made.

There was a question period resulting in discussion among the members pertaining to matters such as the existence of a detailed balance sheet (which does exist) the potential bottom line for the season, venue and instrumentation.

Board Positions to be Vacated. Second Vice President Kate Kilmer and Secretary Erin Kilmer, both of whom will be vacating their positions at the end of this fiscal year (June 30, 2020), gave a more detailed description of their duties. In particular as Kate functions both as Public Relations (PR) liaison and graphic designer, she clarified that she will be giving up her PR responsibilities but will continue to design posters, brochures, etc. Diane noted that there is a candidate for Secretary but none for Second Vice President, and encouraged anyone interested to contact Chris Yost of the nominating committee.

The meeting adjourned at approximately 9:08 p.m.