Minutes of Octavo Singers Board Meeting held on June 14, 2021

called to order at 7:11 pm

Members Present (at Wendy's house 1144 Rosehill Blvd, Niskayuna): Judy Israel, Katie Rose, Diane Deacon, Chris Yost, Dave Roberts, Wendy Luft, Nina Kryzak

Absent: Meg Eckhardt

- Minutes for May 10, 2021 Diane had sent an email with a proposed correction to the May 10 minutes: "the Survey Monkey should say the Survey Monkey ballot will close on May 16". The May 10 minutes were adopted, as amended, by unanimous vote.
- II. Diane also offered amendments to the May 10, 2021 Executive Session minutes "Curtis's max. *base* pay \$7,000. Trevor to receive same deal as last year too." The May 10 Executive Session minutes were adopted, as amended, by unanimous vote.
- III. Follow up: Both Curtis and Trevor accepted the offers.
- IV. Treasurers Report –There was a brief discussion about the monthly treasurer's report, after which the treasurers report was accepted unanimously. Wendy mentioned \$183 received from Hannaford, \$125 GE matching funds etc.
- V. Summer sing plan It was decided that we will wait on hiring the outdoor pavilion to see if until COVID restrictions are lifted so we can meet indoors.
- VI. Purchases Diane mentioned possible purchase of zoom subscription. Wendy will check on cost of purchase. We had previously been using Diane's zoom subscription. Diane has also been storing Octavos music library in her basement. She needs another set of shelves. She also wants to purchase an x stand to support keyboard.
- VII. Things to Regroup Diane will hold off on donation letters at this time. She'll do a Facebook promotion solicitation instead. Diane expressed concern about a possible problem with Paypal donations on the Octavos website. Wendy and Danielle will look into it. Diane asks that Board members also test it if they are able. Diane will update things for Danielle to put on website.
- VIII. Decision Process on Restart Diane will send a Survey Monkey poll to see who is willing to come back. She will send this after we get to 70% of adult population vaccinated and see what the governor says about lifting restrictions which is expecting very soon. There was a general discussion of when we might start, either a fall concert or Messiah. No decision made at this time.
- IX. Next meeting: We will wait to set a date so we can meet with Curtis. Meeting adjourned at 8:15 pm

Octavo Singers June 11, 2021 Actual Revenue/Expenses July 1, 2020- June 11, 2021												
		AC	tual Revenue/Expension	ses Jl	lly 1, 2020- J	Ju	ne 1	1, 2021				
Bank Ba	alances June 30, 2020										\$	31,027.57
											Ψ	01,027.07
					Activity			Activity 8/2021 -				
					Through 5/7/2021			11/2021		Tatal		
Add: Re					5///2021		0/	11/2021		Total		
	Donations			\$	6,318.00		\$	55.00	\$	6,373.00		
	Interest			э \$	26.06		ֆ \$	2.76	ֆ \$	28.82		
	Amazon Smile			\$	122.37		φ \$	33.61	\$	155.98		
	Boscovs			\$	45.64		ψ	55.01	Ψ \$	45.64		
	Hannaford Commur	vity Bag Progr	am	\$	45.04		\$	183.00	\$	183.00		
	GE Foundation mat			\$			φ \$	125.00	\$	125.00		
	Sale of Octavo Tote	-		\$	10.00		<u>φ</u> \$	125.00	\$	123.00		
	Refund of Messiah	-		\$	1,405.00		<u>φ</u> \$		\$	1,405.00		
		Total		\$	7,927.07		Ψ \$	399.37	\$	8,326.44		
		Total		Ψ	1,921.01		Ψ	533.57	Ψ	0,320.44		
ess: E	xpenditures											
	The Hartford		insurance	\$	1,015.00				\$	1,015.00		
	Curtis Funk		retainer	\$	2,000.00				\$	2,000.00		
	Trevor Kahlbaugh		retainer	\$	1,000.00				\$	1,000.00		
	Fat Cow		website	\$	301.61		\$	17.99	\$	319.60		
	Paypal/credit card fe	es		\$	106.75		\$	1.03	\$	107.78		
	Kenneth Rudolph		50/50 raffle	\$	234.50		+		\$	234.50		
	Eastern NY AGO		advertising	\$	60.00				\$	60.00		
			stamps for mailers						+			
	USPS		/PO box rental	\$	308.00		\$	188.00	\$	496.00		
			mailer /festival of									
	Mail'n More		Trees printing	\$	67.84				\$	67.84		
	NYS Department of	Law	NYS filing fee	\$	25.00				\$	25.00		
	Schenectady Histor	ical Society	Festival of Trees	\$	25.00				\$	25.00		
	Donations		St. John's & Zion	\$	400.00				\$	400.00		
	TechSoup		Update Quickbooks				\$	60.00	\$	60.00		
		Total		\$	5,543.70		\$	207.02	\$	5,810.72	\$	2,515.72
Bank Ba	alances June 11, 2021										\$	33,543.29
	Checking			\$	32,652.56							
	Saving			\$	845.73							
	petty cash			\$	-							
	Receivable			\$	45.00						\$	33,543.29
Note 1:	Not included in the In	come above is	the \$500 grant from Go	olub Fo	undation rece	eive	ed las	t Spring				