

Minutes of Octavo Singers Board Meeting held on July 14, 2021

called to order at 4:35 pm

Attendees present:(at Wendy's house 1144 Rosehill Blvd, Niskayuna): Judy Israel, Katie Rose, Diane Deacon, Chris Yost, Dave Roberts, Wendy Luft, Nina Kryzak, Meg Eckhardt, Curtis Funk, Danielle Funk

- I. Minutes for June 14, 2021, as edited by Diane, were adopted by unanimous vote.
- II. Treasurers Report –Wendy provided both the June monthly report and a fiscal year report for July 1 2020-June 30, 2021. The fiscal year report included a detail of “other revenue income” and “other expenses”. There was general discussion about the reports. Both reports were accepted unanimously.
- III. Things to Regroup – We’re still using Diane’s zoom, she is looking in to other options. Diane stated that the PayPal glitch appears to have been resolved. It was suggested that we look in to Venmo as another possibility also.
- IV. Decision Process on Restart – There was a discussion regarding Messiah dates. Curtis said the orchestra is only available the weekend of December 4-5. Curtis would prefer St. John the Evangelist because of their parking availability. Diane will see if St. John’s is available that weekend. Curtis also wants us to request that the heat be on for the Saturday rehearsal. Curtis would like the format of the Messiah concert for this year be a “sing in”, meaning audience members would be allowed to sing along. He suggests we rope off an area of the seating for people who want to sing along. A motion to have the Messiah “sing in” was passed unanimously.
There was a discussion about what, if any, mask requirements or proof of vaccination may be needed for the audience. No decision made on this. Diane will research what other venues are doing.
Octavo Singer members will be required to be vaccinated.
- V. Summer Sing – It was decided that it was too late to organize a summer sing for July. August 9 is a possible date for summer sing. Diane is looking in to indoor facilities where it can be held. Diane made a motion that we want a summer sing, preferably on August 9, will require proof of vaccination, cost \$5 per person, and serve ice cream treats. The motion passed unanimously. We will not collect fall registrations at that time due to time constraints of the summer sing. There was a discussion about the possibility of having online registration available for this fall. Danielle will look in to it.
- VI. Fall concert – Curtis passed out a schedule of what other music organizations are doing this year. He would like to do the Dvorak Stabat Matar in late October or early November. Would like to start rehearsals on the Monday after Labor Day. A motion to have a fall concert passed unanimously. There was a general discussion about the continuing need for fundraisers and the need for more publicity. Curtis will provide Wendy with a budget for the fall concert. Diane will send out an email to Board members with list of Octavo members to call about their interest in returning in the fall. Diane will plan to do another donation

letter mailing in the fall. The last one was quite successful. Diane says we need more program ads.

- VII. New Business – Nina would like to retire from grant writing.
- VIII. Next meeting – August 11, 2021 Wednesday at 4:30 pm at Wendy’s house.
- IX. Meeting adjourned at 6:00 pm

Summary of Other Expenses:										
Website					\$	319.60	\$	319.60	\$	317.60
Postage					\$	308.00	\$	232.60	\$	232.74
PO Box Rental					\$	188.00	\$	148.00	\$	189.50
Donations					\$	400.00	\$	700.00	\$	300.00
PayPal					\$	111.25	\$	79.66	\$	61.68
Shelving/ Keyboard Stand					\$	149.85				
Other operations					\$	110.00	\$	510.95	\$	438.23
Fundraiser Shopping bags							\$	329.48		
Keyboard Repair							\$	333.72		
U-Haul Rental (fall concert)							\$	289.01		
Fundraiser Supplies							\$	319.77	\$	33.50
Flowers for Messiah							\$	94.93		
Risers supplies & labor									\$	386.49
Subscriptions									\$	400.00
Piano tuning for Fundraiser									\$	125.00
					\$	1,586.70	\$	3,357.72	\$	2,484.74

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