

OCTAVO SINGERS BOARD MEETING MINUTES

June 15, 2020

Present via video conference were: Diane Deacon, Judy Israel, Kate Kilmer, Wendy Luft, Erin Kilmer, Chris Yost, David Roberts, Katie Rose, Meg Eckhardt. The meeting began at 7:04 p.m.

Minutes. The minutes and the report of executive session for May 11 2020 were adopted. The report of the executive session of May 11 2020 was accepted.

Treasurer's Report. The Treasurer's report dated June 10, 2020 was adopted. Wendy Luft also provided document showing a budget for fiscal 2020-21 based on performance of all three planned concerts and another showing no concerts performed over the season.

Appointment of Interim Board Members. Pursuant to the April resolution whereby the Board resolved to appoint interim candidates to fulfill the expiring terms of Secretary (Erin Kilmer) and Second Vice President (Kate Kilmer), Meg Eckhardt was appointed as Interim Second Vice President and Katie Rose was appointed as Interim Secretary. All votes were unanimous. The interim terms will begin as of July 1, 2020.

Phone Number Changeover Process. Diane presented draft protocols for the changeover of our general number to our Google Voice number 518 380-6938. It was agreed that calls will go to voicemail which will be automatically reduced to email. Katie or Diane as backup will transmit messages. The protocol will provide the list of contact info for those board members who will be listed as contacts. Responders to the email will be asked to copy the first contact emails so all know that there was a response. Kate also recommended that Katie be provided with standard information regarding upcoming activities (concerts, fundraiser) to respond quickly to general inquires.

Revisit 50-50 and Proctor's Raffles. Diane suggested that we might want to pull our 50-50 and Proctor's gift certificate raffles as soon as we reasonably can since we can no longer sell tickets for these. This was agreed and Diane will see about getting the tickets that are at Zion. The winners will be selected at Zion's parking lot when Diane can get the tickets. There was discussion of revising the decision to go ahead with the scholarship but we will continue for now. Kate will get together with the scholarship committee to discuss possibilities regarding auditions, etc.

Summer Sing Substitute. It was agreed that, in lieu of summer sings, we will do a listening party via Zoom on the second Monday of July and August, our usual dates. Diane will set up the meeting and give Erin the host position so she can moderate conversation.

Regroup during the hiatus. Diane said that she will organize information with the aim to raise our Facebook presence and position ourselves for donations in the future.

Decision Process on Reconvening. This discussion continued. Meg mentioned the transmission problems around singing in groups. Diane mentioned that she has not yet done a decision tree but that it seems premature to do so at this point.

Adjournment. The meeting adjourned at approximately 8:40 p.m.