

## Minutes of Octavo Singers Board Meeting held on April 6, 2022

The meeting was called to order at 4:35 pm

This meeting was held over zoom.

Attendees present: Wendy Luft, Diane Deacon, Judy Israel, Katie Rose, Nina Kryzak, Chris Yost

Absent: Meg Eckhardt, Dave Roberts

Minutes for March 2, 2022, meeting were adopted by unanimous vote.

Treasurers Report – Wendy mentioned that a \$2,000 grant was received. Stipends were paid to Trevor and Curtis, also payments for recent rehearsals. Payments made to FRC for rehearsals. Income received from Amazon Smile and a few others. The motion to accept the Treasurer's report passed unanimously.

Diane says that orchestra availability may be an issue. Stephanie will let us know by the end of the week if we have an orchestra for May 22 concert. If this falls through, we may pursue other musicians such as AnnMarie Barker Schwartz. Dress rehearsal is planned for the Wednesday night before the concert at Union. We need a Saturday rehearsal for the Soprano soloist. We need a space for that rehearsal, possibly FRC or Niskayuna Reformed.

Concert Prep – Erin Kilmer will help with Square business.

It was decided that we won't collect dues until we have resolution on the orchestra availability issue.

Nina reminded the Board that she does not want to continue as Grant Writer. The Board is grateful for her work on the recent \$2,000 grant.

Elections – Diane wants to plan for May 16, 2022. Candidates need to be posted by 5/2. We need to ask for candidates. Diane will send out an email asking for candidates and explaining that the Board needs help.

Positions open: Diane reported that Secretary (Katie) and Dave Roberts have both agreed to continue if needed. Meg Eckhardt's position is also up for election. She does not wish to continue.

There was a general discussion regarding whether action needed to be taken on any other positions. It was determined that the three mentioned above are the only positions up for election this year. Katie mentioned that Wendy was last appointed Treasurer at a meeting held 2/1/2021. Diane says our bylaws indicated that Treasurer is appointed biannually.

Diane says we need to have a short business meeting April 18, after rehearsal to talk about the need for Board members and help needed.

Diane says we need to look for venues for next year. Diane is looking for ideas. There was a general discussion about possible locations.

Diane will proceed with preparation for the concert and will let Board members know when she hears news about the orchestra availability.

Next meeting scheduled for May 4, 2022, 4:30 pm, in person at Wendy's house. Meeting adjourned 5:56 pm

**Octavo Singers April 4, 2022**  
**Actual Revenue/Expenses July 1, 2021- April 4, 2022**

<b>Bank Balances June 30, 2021</b>								\$ 33,698.08
					<b>Activity Through 2/28/2022</b>	<b>Activity 3/1/22-4/4/22</b>	<b>Total</b>	
<b>Add: Revenue</b>								
	<b>Donations</b>				\$ 6,060.00	\$ 55.00	\$ 6,115.00	
	<b>Interest</b>				\$ 21.64	\$ 3.07	\$ 24.71	
	<b>Amazon Smile</b>				\$ 68.41	\$ 46.14	\$ 114.55	
	<b>Network for Good</b>				\$ 20.00		\$ 20.00	
	<b>Chan Zuckerberg Initiative</b>				\$ 971.00		\$ 971.00	
	<b>W.G. Broughton Foundation</b>					\$ 2,000.00	\$ 2,000.00	
	<b>Hoffman Car Wash</b>				\$ 108.00	\$ 19.50	\$ 127.50	
	<b>Total</b>				\$ 7,249.05	\$ 2,123.71	\$ 9,372.76	
<b>Less: Expenditures</b>								
	<b>Curtis Funk</b>		<i>retainer</i>		\$ 1,500.00	\$ 900.02	\$ 2,400.02	
	<b>Trevor Kahlbaugh</b>		<i>retainer</i>		\$ 750.00	\$ 500.80	\$ 1,250.80	
	<b>Fat Cow</b>		<i>website</i>		\$ 134.21		\$ 134.21	
	<b>Paypal/credit card fees</b>				\$ 80.94	\$ 2.74	\$ 83.68	
	<b>The Hartford</b>		<i>insurance</i>		\$ 1,015.00		\$ 1,015.00	
	<b>Eastern NY AGO</b>		<i>advertising</i>		\$ 40.00		\$ 40.00	
	<b>Mail 'N More</b>		<i>printing</i>		\$ 74.15		\$ 74.15	
	<b>USPS</b>		<i>stamps</i>		\$ 232.00		\$ 232.00	
	<b>NYS Department of Law</b>		<i>NYS filing fee</i>		\$ 25.00		\$ 25.00	
	<b>Schenectady Historical Society</b>		<i>Festival of Trees</i>		\$ 25.00		\$ 25.00	
	<b>Zoom &amp; Tech Soup</b>		<i>Zoom Subscription</i>		\$ 131.95		\$ 131.95	
	<b>First Reformed Church</b>		<i>Rehearsal Rental</i>			\$ 100.00	\$ 100.00	
			<i>e-file 1099 tax</i>		\$ 8.54		\$ 8.54	
	<b>Total</b>				\$ 4,016.79	\$ 1,503.56	\$ 5,520.35	\$ 3,852.41
<b>Bank Balances April 4, 2022</b>								\$ 37,550.49
	<b>Checking</b>				\$ 36,659.33			
	<b>Saving</b>				\$ 846.16			
	<b>Receivable</b>				\$ 45.00			\$ 37,550.49
<b>Note</b> Not included in the Income above is the \$500 grant from Schenectady County received Spring 2020								