

Octavo Singers Board Meeting
November 14, 2019
Doc-Tavos

Attendees: Diane Deacon, Judy Israel, Erin Kilmer, Kate Kilmer, Wendy Luft, Deb Pavlus, Chris Yost

The meeting was called to order at 7:03

October minutes had been approved via email

Treasurer:

Added \$400 to Misc. expenses for chamber membership, other expenses will probably happen
Money from various donations added

Discussion about how to get money amounts from ticket sales

Discussion about how to pay instrumentalists—Wendy to contact Curtis for contact information

Messiah:

Selling fundraiser tickets at Messiah

Wendy to check to see if donations were mailed from flyer inserts in Messiah programs

Should we do this again?

Curtis to plug fundraiser and thank sponsors at Messiah

Person needed to keep on eye when bus is coming, going, etc.

Signs at both entrances to bus, and sign on bus. Diane to find out how many and what type of buses, Kate to make signs.

Kate ordered parking signs already

Make sure Union shovels, etc.

Mel has been assigned to reaching out to senior groups for groups to come

Insurance:

Only for weather cancelation

Must try to reschedule

Covers net loss and profits

E.g., costs \$10,000 to put on Messiah (must show this). Profits of \$5,000 in past years, will recover this, minus any amount received from presale ticket sales. Then would recover \$15,000 (assuming no presale tickets) in case of cancelation.

Messiah coverage is \$500

Fundraiser is an additional \$250. But, we don't know what our lost profits would be. Our loss would likely be \$2,500-\$3000.

Poinsettias have been ordered. \$175. Whatever Deb doesn't sell, Octavos will pick up. Next year, Octavos will purchase and resell. Extend invitation to orchestra to purchase.

Motion to buy Messiah coverage for \$500. Motion did not carry. 3 for, 2 against, 1 abstention
Lighthouse post concert dinner, 65 person minimum. Not doing.

Should we extend an invitation to orchestra?

Chamber: Diane went to a breakfast. Request from Albany Empire about singing National Anthem. Must guarantee 65 tickets sold. Not going to do.

Promo Appearances:

Victorian Stroll at 7-9. Diane and Dave get piano up. Wendy to pay Curtis. Kate to make sign Diane on 11/28 to sell raffles at ESP

Fundraiser music in an appearance at Green Market? Curtis might be willing to do

Fundraiser committee: met and decided on flowers in vases. Buying tablecloths for donation tables (or maybe getting them donated).

Talk to Curtis about Lydia the MC talking the audience through the program.

Kate working on page to go on website about fundraiser

New Business:

Octavo singers has a Staples log-in at pr@octavosingers.org that is tax exempt. Ask Kate for login

Board meetings now First Wednesday of the month.

Adjourned at 8:17.

Submitted,

Erin E. Kilmer, Secretary